



MEASURES AND PROCEDURES TO PREVENT FRAUD and CORRUPTION

Anti-fraud policies apply to all employees of Farmaceutica REMEDIA Distribution & Logistics as well as to third parties representing or acting on behalf of the company Farmaceutica REMEDIA, regardless of identity: subcontractors, agents, intermediaries, as well as business partners.

All types of unlawful deeds or treatments and frauds as defined by the Penal Code are forbidden.

- Corruption, i.e. position abuse to gain a personal advantage or advantage for a third party. An action may have a corruptive purpose when an advantage is promised or given with the intention of encouraging or rewarding a violation of appropriate behavior or when an advantage is accepted as a payment of the appropriate behavior.
- Fraud is an ethical and / or unlawful act intended to gain an unlawful or unfair advantage, causing damage to Farmaceutica REMEDIA Distribution & Logistics or to the third parties, such as deception, concealment or breach of trust, as well as the reporting of financial statements that do not reflect the reality. Fraud is committed if individuals employed in the company or individual companies act intentionally to obtain a material advantage, mainly in the form of cash and property, or to achieve their unlawful interests, thus affecting Farmaceutica REMEDIA Distribution & Logistics or its partners.
- Bribes, that is, requesting, accepting, promising, offering or requesting acceptance of an advantage in the sense of stimulating an illegal and unethical activity or a breach of trust.
- Conflict of interests, i.e. a situation that allows the conduct or initiation of behaviors that may lead to corruption or other illegal acts. In a conflict of interest, a person is usually confronted with a choice between the duties and requirements of their working position and personal interests.

The staff of Farmaceutica REMEDIA Distribution & Logistics shall carry out their activity according to the usage of trade in a normal and fair competitive environment, including by promoting fair and non-deceptive forms of advertising, according to legal competition provisions in force.

Any act of corruption, blackmail and embezzlement is prohibited.

In fact, any person working on behalf of or for Farmaceutica REMEDIA Distribution & Logistics shall not give or accept bribe, shall not engage in illegal activities to stimulate business partners or public authorities.

Whenever Farmaceutica REMEDIA Distribution & Logistics works with sub-contracting companies, Farmaceutica REMEDIA Distribution & Logistics shall check that they have good anti-fraud references.

Farmaceutica REMEDIA Distribution & Logistics shall post its anti-fraud policy on the company website, as well as inside company premises.

Anti-fraud policy

1. Farmaceutica REMEDIA Distribution & Logistics does not claim, accept or agree to receive, promise or give bribe.

This interdiction applies to: all transactions with partners or external or internal government officials or any employee of any private company. When payment is made directly or through third parties, such as a sales agent, legal entity, customer, supplier.

2. It is prohibited to conceal bribe for commercial or charitable purposes.
3. The HR Department of Farmaceutica REMEDIA Distribution & Logistics organises periodical trainings with all company employees, who are informed that there is NO difference between bribery and facilitation of payment to suppliers, customers or business partners.
4. Actions have been taken to ensure that the agents, suppliers and subcontractors do not offer bribe on behalf of the company.
5. All employees have been warned that the term of bribe includes a benefit given or received in any form, such as (without limitation to):
 - cash;
 - favours;
 - disloyal advantages to family or friends, in terms of professional training opportunities: job relocations, trainings, temporary or permanent jobs;
 - offering services, gifts, unjustified protocol expenses.

All company employees have an obligation to inform third parties hired to work on behalf of Farmaceutica REMEDIA Distribution & Logistics of the anti-fraud policy, in particular in the case of partners involved in business development and elaboration of pre-contractual proposals.

Types of practices defined as corruption offences

Taking / giving bribes (Penal Code, Articles 289 and 290):

Taking bribes (Article 289 of the Criminal Code) is the act of an official who, either directly or indirectly for himself or for another, claims or receives money or other benefits that do not imply or accept the promise of such benefits in connection with the fulfilment, failure to perform, expedite or delay the performance of an act falling within his / her duties or in connection with the performance of an act contrary to these duties.

Bribing (Article 290 of the Criminal Code) is the promise, offering or giving of money or other benefits to an official by a person under the same conditions as the bribery offense.

Trafficking (Article 291 of the Criminal Code) consists in claiming, accepting or accepting the promise of money or other benefits, directly or indirectly, for oneself or for another, committed by a person who has influence or who may believe that he has influence on a civil servant who promises to cause him to fulfill, not to perform, to urge or to delay the performance of an act falling within his duties or to act contrary to these duties.

The purchase of influence (Article 292 of the Criminal Code) is the promise, offering or giving of money or other benefits for itself or for another, directly or indirectly, to a person who has an influence or gives the impression that it has an influence on a civil servant to cause him to perform, not to perform, to urge or to delay the performance of an act falling within his / her duties or to perform an act contrary to these duties.

The internal auditor together with the company management

- must be prepared to use their best efforts to respond in a timely manner to messages coming from the employees of Farmaceutica REMEDIA Distribution & Logistics concerning possible violations of the anti-fraud and anti-corruption policy.
- respect the principle of zero tolerance for any form of fraud.

The internal auditor will represent the interface between any employee and the Board of Administrators or Auditing Committee of Farmaceutica REMEDIA Distribution & Logistics.

For this purpose, the following roles and responsibilities have been defined:

- The Audit Committee of Farmaceutica REMEDIA Distribution & Logistics shall review the reports received and shall determine further actions.
- The internal auditor shall investigate each type of notification/alert, as well as the source thereof.

At the same time, a clear communication process has been set up, so as to be well established beforehand who is informed and about what, how progress or investigation results are communicated and what types of reports must be handed to the management.

The HR Department of Farmaceutica REMEDIA Distribution & Logistics shall conduct anonymous surveys among the employees, as well as interviews upon leaving of employees.

The internal auditor will focus mainly on what experience indicates areas with alarm signals, will analyze whether there are any fraud risks associated with Farmaceutica REMEDIA Distribution & Logistics, by the case, in relation with:

- review of the third-party agreements and related payments,
- analysis of account records for high risk accounts,
- cancellation invoices and void invoices issued to high risk customers,
- payments for gifts, travels and protocol to partners and government officials,
- payments to professional service providers,
- transactions that seem unsubstantiated,
- employee expenses (such as advance payments for travel expenses left unsettled for more than 1 year),
- contributions to charity or political organisations,
- direct payments or reimbursements of expenses to natural or legal persons.

Farmaceutica REMEDIA Distribution & Logistics complies with all legal regulations in force, including those related to sustainable development of the socio-economic environment and social responsibility, such as regulations on prohibition of child labour, prohibition of bribery or granting undue advantages, which are punishable by law.

Should the legislation in force on preventing, discovering and punishing acts of corruption or these measures be violated by any representative of Farmaceutica REMEDIA Distribution & Logistics, the company can terminate the agency, collaboration/ service provision agreements of those involved, automatically and with immediate effect, without any further formality and no court intervention being required.

Breach of this measure by any employee of Farmaceutica REMEDIA Distribution & Logistics is a serious act of misconduct and shall be punished according to the law in force.

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Administrator

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HR Director